



MEETING MINUTES OF A REGULAR MEETING BOARD OF ONEIDA COUNY COMMISSIONERS

The meeting was opened by Commissioner Lewis leading the Pledge of Allegiance and then offering a prayer.

Commissioner Lewis called for a review of the agenda. It was requested that landfill, crisis center and University of Idaho be added to the agenda.

Commissioner Christophersen made the motion to amend the agenda to add Landfill, Oneida Crisis Center and University of Idaho survey be added to the agenda for discussion only. Commissioner Stokes seconded. All commissioners approved and the motion carried.

2018 EMPG grant closeout documents for emergency services was presented for review. This document will finalize the grant.

The commissioners questioned how the grants are approved and administered. An LEPC meeting has been scheduled for December 12th, a 6:00 pm and these topics will be addressed. Jean Thomas is helping write a grant to help with a Hazard Mitigation plan renewal.



Commissioner Christophersen made the motion to approve and sign the 2018 EMPG grant closeout paperwork.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

Live Streaming of commissioner meetings. Commissioner Stokes has been in contact with a person who can get a county set up for streaming their meetings to the internet. He would like the other commissioners input regarding this service. Commissioner Lewis indicated that he would be willing to listen to a proposal for this service but he stated that there were other pressing issues that the county needs to address before money was spent on streaming meeting. The main issue currently is ADA compliance.

Attorney office space – Attorney Brower presented an agreement that would allow him to use his office for personal business. Malad City attorney Dustin Smith has been contracting with an attorney from Caribou County to handle the court room work but this arrangement will end at the end of the year when he retires. With this change, Mr. Smith has approached Mr. Brower about a contract to fill this position. The commissioners will review the agreement and make a decision in their next meeting.



Building permit approval process – Commissioner Stokes suggested a change in the manner in which building permits are approved. He would like to give the building inspector the first and final signature for approving the permits and eliminate the need for a commissioner signature on the permit. Commissioner Lewis expressed concern that a permit that has been approved may need to be reversed and without a seconded review this would not happen. It was

recommended that the list of approved permits still be presented to the commissioners so they can keep informed on the building activity in the county. Attorney Brower reviewed the International building Code and determined that it would be ok for the permits to be approved by the inspector only.

Commissioner Stokes made the motion to change the building permit approval process by removing the commissioners signature line and allowing the building inspector to be the only signature needed for approval and that all approved permits will still be presented to the commissioner for information only with the changed being effective January 1st, 2020. Commissioner Christophersen seconded. All commissioners approved and the motion carried.

It was reported that Madison Moeller had completed her first 6 months as extension office manager with all reviews coming in a very favorable. She will receive a \$.50 cent per hour raise.

The University of Idaho has sent a survey to the county to be completed for Jacob Rickman. Jacob is the county extension agent and is an employee of the University. The commissioners will complete the survey this week.

Commissioner Stokes indicated that the Promontory landfill has opened its doors and would like to sign a contract with Oneida County. Commissioner Lewis reminded those present that Oneida county has committed to the IDAWY district and that all decisions would need to be presented to them. It was further mentioned that Utah currently has a law prohibiting the transportation of garbage across state lines. The commissioners will travel to the Promontory site to keep informed should circumstances change.

The claims were reviewed for approval.

Commissioner Christophersen made the motion to approve the claims as presented. Commissioner Stokes seconded. All commissioners approved and the motion carried.

David H. Jones participated in the commissioners meeting via. telephone. His concern is with property taxes. He has two parcels that boarder each other. One of the parcels has a building on the property line. This year the building appeared on both parcels of land causing him to be assessed for the building twice. He indicated that this same issue came up around 10 years ago. He would like tax forgiveness for the building on one of the parcels and the assurance that the same thing won't happen again.

Assessor Atkinson explained how she must use two software programs and if a change isn't made in both of them then a scenario like this can happen. The additional cost being assessed to Mr. Jones is \$167.75 to which Mr. Jones agreed.

Commissioner Christophersen made the motion to forgive the second assessment on a building owned by David H. Jones in the amount of \$167.75.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

The annual report on the state money received on behalf of the waterways program has been completed. The "vessel fund" as it is called was presented for approval. The report also asked for permission to retain funds of around \$3,000.00 dollars to be spent before July 1st 2020.

Commissioner Christophersen made the motion to approve the 2019 vessel fund.
Commissioner Stokes seconded. All commissioners approved and the motion carried.

Building permits were presented for approval. Included in the permits are the fire district permit for a building in Holbrook on county property and a Malad City permit which is a conditional use permit only.

Commissioner Stokes made the motion to approve three agriculture building permits and the Oneida Fire District permit and to conditional approve the Malad City conditional use permit pending review and approval from the Planning and Zoning commission and that the Fire district permit and the Conditional use permit would be issued at no cost.
Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Jared Ricks from the State Public Defense Commission met via. Telephone. He first asked if the county had received the \$50,000.00 dollars assistance from the state. He also wanted conformation that all attorneys working for Oneida County had submitted their annual reports. The third issue he addressed was attorney contracts. He questioned if the county would be interested in a sample contract for conflict defenders.
It was reported that the money has been received and that the attorney reports have been received as well. Attorney Brower indicated that he would like to see a sample contract for conflict defenders.

Road foreman Scott Blaisdell asked the commissioners for permission to keep his workforce on ten hours shifts. It was his thoughts that he would accrue less comp time on this schedule than he would if they transitioned back to eight-hour days.

Commissioner Christophersen made the motion to allow the road and bridge department on ten-hour days, four days a week.
Commissioner Stokes seconded. All commissioners approved and the motion carried.

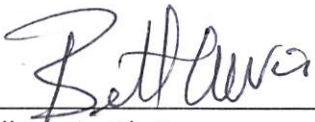
Commissioner Lewis reported for informational purposes that the county would not change the holiday schedule this year. Employees would receive one half of the day off on Thanksgiving eve and Thanksgiving day as well as one half of the Christmas eve and Christmas day off.

Commissioner Christophersen made the motion to move into an executive session per IC 74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent....
Commissioner Stokes seconded. A roll call vote was taken.
Commissioner Stokes. Yes
Commissioner Christophersen. Yes

Commissioner Lewis. Yes
The motion carried.

Following the executive session, the commissioner met with Melissa Madsen. She explained her situation where a neighbor had started a fire to burn out some large trees that had been felled. These trees started a fire in other standing trees causing damage to Melissa property. She has come before the commissioners to request a burn ordinance be considered. She stated that although it is too late to help her out it could help others in the future. Examples from other counties were offered should the commissioners want to investigate.

The meeting was adjourned.



Bill Lewis, Chairman



Matthew L. Colton, Clerk